

**Monroe Main Street Organization Committee Minutes**  
**10/21/09**

The Monroe Main Street Organization Committee met October 21, 2009 at the Wisconsin Community Bank meeting room.

Committee members present: Jean Tullett, John Frantz, Nancy Baker, Anita Huffman

Staff present: Barb Nelson

Acting Chairperson Nancy Baker called the meeting to order at 12:35PM.

Motions were made and seconded to accept the agenda and minutes of the last meeting.

Tullett/Huffman

**Old Business**

***Streetscape:*** Barb reported on Streetscape progress. Street lights will start to be put in tomorrow.

Double crews have been working doing prep work preparing to move to the inner Square when the theater corner is completed. Plans are to finish the inner Square this fall as it would be more expensive to do temporary measures than to complete the project which, at this time, is still under budget.

***Committee Membership & Chair:*** The members discussed committee size and determined the need to be able to produce a quorum. Members with a flexible schedule would be ideal and it would be good to have some retail representation on the committee. Karen Stollenwerk has resigned and needs to be replaced as a committee member. Jane Ahasay, Mary Hamilton, and Rosemary Forcade were all mentioned as prospects. John will contact Mary Hamilton, Barb will contact Jane Ahasay and Jean will contact Rosemary Forcade. Nancy will continue acting as chair for now and members will rotate the secretary's duties for the time being.

***Volunteer database:*** The volunteer recognition event is coming up and the list needs to be updated. Any additions from the Chili Cookoff need to be added. Committee chairs will be asked to include volunteer information on their November meeting agendas.

**New Business**

***2010 Work Plan and Budget:*** Barb distributed a copy of the 2010 proposed budget.

***Volunteer Recognition Event:*** Jean reported that the committee, made up of Jean, Barb, Diane Phillips, and Kay Donahue had met and set January 20, 2010, as the date for the recognition event. Committee members have been contacting possible locations for prices. Café Claudeen does not have enough room onsite, but would cater the event at Monroe Art Center. Potential speakers were discussed and Barb will contact them. Invitations should go out in December so decisions will need to be made about whom to invite and awards.

***November Newsletter Content:*** Jane Ahasay will put the newsletter together when she has content and it was decided that Barb will collect information and get it to Jane. The deadline for content material to be received was set for Monday, 10/26, with the newsletter to come out in late November.

***Director's Report:*** Two bus groups from Apple Canyon and Lake Sommerset are coming to tour and shop the Square. The Holiday Parade will be a week earlier this year and Tom Miller is the chairperson. Heather Thomann is chairing the lighting event and John Glynn is chairing the Trolley Rides. The board would like committee chairs to attend a leadership/roles/responsibilities meeting on Tuesday, October 27, at Wisconsin Community Bank. Nancy and Jean will attend representing the Organization Committee.

***Future agenda items:*** Work plan list

Adjournment: Motions made and seconded, Tullett/Huffman. Meeting adjourned at 1:25PM

**Next meeting: November 18, 2009, 12:30PM.**

Anita Huffman

Secretary pro tem