

Minutes of Design meeting, March 2, 2009, 1st floor library

PRESIDING AND RECORDING: Donna Glynn

The meeting was called to order at 5:40 p.m.

MEMBERS PRESENT: Donna Glynn, Co-chair Wendy Weiler-Erb, Jean Tullett, Diana Vance, John Glynn, Ed, Reynolds, Ryan Wilson, Doc Riese

EXCUSED: Laura Beausire, Chris Sachs; absent: Rob Wheat, Ruth Barth

STAFF: Barb Nelson (@Chicago Main Street Convention)

APPROVAL OF MINUTES: Motion to approve-Jean, seconded-Diana. Motion passed

GUEST: Richard Grahn, website designer.

OLD BUSINESS

1. Status of Design Committee recommendation to remove existing parking meters: Safety Committee to reconvene for further consideration.
2. Wal-Mart: connection to Downtown: From Barb, Wal-Mart's manager, Ron Fager, likes the size, design & placement of the sign. Wal-Mart will take responsibility for mounting. However, Corporation has final say.
3. From the Main Street Board meeting: **Design Committee will design the sign, TIF will fund it, Promotion Committee will keep the sign current.**
4. Ryan moved and Doc seconded the motion: **The Design Committee directs Rob Wheat to use the Plywood Arc Header sign as the basis for the new sign, expanded to 12 feet long, and to pursue a sign design specialist for specific layout.** Motion passed unanimously:
5. Content of the sign was modified to include:
 - a. Color-coded map for "retail," "restaurants," "free parking," "pharmacy," "restrooms," etc.
 - b. Heading: Visit Historic Downtown Square, tagline ". . . and beyond"
 - c. Panel for current events
 - d. Use of Main Street logo
 - e. Size of box roughly 4X12
 - f. Attractive wood frame for box
 - g. Sign placed in store entrance per floor plan
 - h. Legible (close-up access or large enough to read from afar)

NEW BUSINESS

1. Amenities for the Square
 - a. **Paving & sidewalks:** Ryan will prepare packets for members Thurs.
 - b. **Toilets:** John will check availability @Clark's 9th St. location..
2. Director's report - None

ADJOURN: Meeting adjourned 7:03 p.m.

Next meeting: Monday, April 6, 2009 @ 5:30 p.m. **1st floor library**

